

**NOTICE OF OPEN MEETING and VOTE TO CLOSE PART OF THE MEETING  
OF THE BOARD OF ALDERMEN OF THE CITY OF VERSAILLES, MISSOURI  
Tuesday, AUGUST 7, 2025**

6:00 P.M.

City Hall - 104 N. Fisher, Versailles – Upstairs

And Via Zoom at

<https://us02web.zoom.us/j/83166968864?pwd=tzm8itORewdjf3FX3Rce0fbu1Twbgm.1>

Meeting ID: 831 6696 8864      Passcode: 042009

The tentative agenda of this meeting includes:

- I. **Call to Order**.....6:00 pm
- II. **Pledge of Allegiance**
- III. **Minutes, Corrections and Approval**–      Regular Session – July 8, 2025  
   Closed Session – July 8, 2025
- IV. **Approval of Accounts**
- V. **Guests: John Anderson – 7 new homes**
- VI. **Department Reports**
  - 1. Jamie Morrow, Mayor
  - 2. Brandi Stone Finance Officer
  - 3. Duane Miller, Fire Chief
  - 4. Charles Hibdon, Supt. Public Works
  - 5. Lonnie Madole, Wastewater System Manager
  - 6. Chad Hartman, Chief of Police/ Code Enforcement/Planning & Zoning Officer
  - 7. Airport Commission
  - 8. Park Board
- VII. **Unfinished Business**
  - 1. Ordinance – Termination or denial of services to dangerous buildings
  - 2. Ordinance – Must connect to city sewer
  - 3. Ordinance – Historical District – Downtown Versailles
- VIII. **New Business**
  - 1. Handicap Parking Spots near First Baptist Church
  - 2. Text Caster – Mass Texts for citizens to sign up for
  - 3. What is considered “grandfathered in” when it comes to meter pits
  - 4. Mo Highways and Transportation agreement – airport project
  - 5. Ordinance – Tax levy
  - 6. Ordinance – Conflict of interest
- IX. **Council Requests for Discussion**
- X. The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to Sections 610.021(1), 610.021(2), 610.021(3), 610.021(9), 610.021(11), 610.021(12), 610.021(13), 610.021(14), 610.021(16), and 610.021(17), RSMo.
- XI. **Adjournment**

Any person with a disability or language barrier desiring reasonable accommodations to attend this meeting may contact the City Clerk at 573-378-4634 Extension 3 to make arrangements twenty four hours in advance.

Copies of this notice may be obtained by contacting the City Clerk at City Hall, 104 North Fisher, Versailles, MO 65084, 573-539-2590

MINUTES OF THE REGULAR  
CITY OF VERSAILLES BOARD OF ALDERMEN  
CITY HALL  
July 8, 2025  
6:00 P.M.  
City Hall – 104 N. Fisher, Versailles

The Board of Aldermen of the City of Versailles met in regular session at 6:00 p.m. on the above date in person with the following officials and department heads present: Mayor Morrow, Kriston Bentch, Tony Coons, Dina Dunklee and Brian Bias. Clerk Webb, Financial Officer Stone, Police Chief Hartman, Fire Chief Duane Miller, City Attorney Joseph Saab, Superintendent of Public Works Charles Hibdon and Assistant Superintendent of Public Works David Aeschbacher, Lonnie Madole and Bob Hathcock of Alliance Water Resources.

Others present were Reverend Renae Watt and others who did not sign in.

Mayor Morrow called the meeting to order at 6:00 p.m. and opened with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion by Alderperson Bias seconded by Alderperson Coons to approve the regular minutes of June 8, 2025 and closed session minutes of June 8, 2025 as presented. Motion carried by the following vote: Bentch, yea; Dunklee, yea; Bias, yea; Coons, yea.

**APPROVAL OF ACCOUNTS**

Motion was made by Alderperson Bentch, seconded by Alderperson Dunklee to approve the attached accounts including additional bills from Ozark Ready Mix in the amount of \$1,260.25, Siegel Quarry in the amount of \$8,616.37 and J & K Services in the amount of \$994.94 which will all be wastewater fund bills and will be submitted to ARPA for reimbursement. One other additional bill was presented by Police Chief Chad Hartman for Ergometrics in the amount of \$193.98. Motion carried by the following vote: Bentch, yea; Dunklee, yea; Bias, yea; Coons, yea.

**REPORTS**

**Mayor Morrow**

1. Has made several trips to the capital to address the rift between MU and Anthem Blue Cross health insurance.
2. Independence Day celebration was a huge success. Alderperson Dunklee stated that Citizens Bank is planning on donating more so the fireworks show can be even larger next year.
3. Morgan County Fair is this week
4. Bids will go out soon on the Rock Island Trail project. All inspections have been completed.

**Brandi Stone – Financial Officer**

1. Frey implementation will begin in the coming weeks.

### **Duane Miller – Fire Chief**

1. Promoted Ashley Bland to 2<sup>nd</sup> Lieutenant

### **Charles Hibdon – Public Works Superintendent**

1. Asphalt project is complete
2. Will be chipping brush this week.
3. Citizens are reminded to have brush that is 6” around or less stacked nicely with the cut end to the street in order to be picked up. If there is a huge pile with no organization it will not be picked up and will be left to the resident to dispose of. Tree trimming companies should be picking up their trimmings and not leaving them for the city crew as well.
4. The lead service line inventory project continues. If residents notice an orange tractor near or on your property and a side by side the Total H2O the company doing the inventory is filling holes from water service line identification.
5. Last meter read with the new system went well only missed a few and went from taking 5 hours to 1 hour.
6. There are still a few meters around town that are called subtracting meters. Meaning that there are two locations on one meter. Several of these meters are problematic and IT is working on the issues currently. It may be a good idea to create an ordinance not allowing subtracting meters.
7. Next year during the asphalt project it needs to be put into the bid specs that door hangars must be hung on each residents door explaining the job prior to work beginning.

### **Lonnie Madole – Alliance Water Resources / Waste Water**

1. Will be closing the intersection of Monroe and McNair for several weeks coming soon. It is part of the sewer project and the lines are buried 20 feet deep in that area. Keep a look out for that working being done.

### **Chad Hartman – Police Chief**

1. Body cams are now in use and the dash cams are installed. Some of the in-car computers need updates and software.
2. 2022 Ford Explorer blew the engine. It is still under warranty.
3. The Morgan County Fair is this week. Thursday is the ATV rodeo, Friday is the car race and Saturday is the figure 8 race.
4. Had complaints about the 4-way-stop-light at 5/52 Hwy. being slow on Sunday when tourists were headed home after the holiday weekend. As a reminder it was mentioned that the traffic lights can not be controlled to be faster.
5. There will be a variance hearing July 10<sup>th</sup> for 2 properties. Need to do a Zoom so Attorney Saab can join.
6. Eligible for \$50,000.00 Blue Sheild City Grant.
7. Alderperson Dunklee mentioned that Olde Tyme Apple Festival won the \$100,000.00 grand prize for the Cenex Hometown Throwdown. Funds must be used for the Apple Fest and a new stage is on the radar as well as updating the Wi-Fi for vendors. Alderperson Dunklee

also applied for a \$50,000.00 grant through T-Mobile for upgrades at Memorial Park at the corner of Jasper and Fisher Streets.

## **OLD BUSINESS**

### **Introducing Bill 25-015 – RVs and RV Park Requirements**

**AN ORDINANCE AMENDING THE FLOOD HAZARD PREVENTION ORDINANCE PERTAINING TO RECREATIONAL VEHICLES WITHIN THE CITY OF VERSAILLES, MISSOURI AND TO ESTABLISH THE EFFECTIVE DATE HEREOF.**

Motion made by Alderperson Bias seconded by Alderperson Bentch to have the clerk do the first reading of Bill No. 25-015 by title only. Motion carried by the following roll call vote: Coons, yea; Bentch, yea; Dunklee, yea; Bias, yea. The clerk did the first reading by title only. Motion by Alderperson Bentch seconded by Alderperson Dunklee to have the city clerk do the second reading of Bill No. 25-015 by title only. Motion carried by the following roll call vote: Coons, yea Bentch, yea; Dunklee, yea; Bias, yea. The clerk did the second reading by title only. Mayor Morrow asks “shall the bill pass”? Roll call vote: Coons, yea Bentch, yea; Dunklee, yea; Bias, yea. Mayor Morrow announces that Bill No. 25-015 becomes Ordinance No. 25-015.

### **Introducing Bill 25-016 – Water Rates and Metered property requirements**

**AN ORDINANCE ESTABLISHING WATER RATES FOR THE CITY OF VERSAILLES, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND ESTABLISHING THE EFFECTIVE DATE HEREOF**

Motion made by Alderperson Dunklee seconded by Alderperson Bias to have the clerk do the first reading of Bill No. 25-016 by title only. Motion carried by the following roll call vote: Coons, yea; Bentch, yea; Dunklee, yea; Bias, yea. The clerk did the first reading by title only. Motion by Alderperson Dunklee seconded by Alderperson Bias to have the city clerk do the second reading of Bill No. 25-016 by title only. Motion carried by the following roll call vote: Coons, yea Bentch, yea; Dunklee, yea; Bias, yea. The clerk did the second reading by title only. Mayor Morrow asks “shall the bill pass”? Roll call vote: Coons, yea Bentch, yea; Dunklee, yea; Bias, yea. Mayor Morrow announces that Bill No. 25-016 becomes Ordinance No. 25-016.

Motion was made by Alderperson Bentch, seconded by Alderperson Dunklee to go into closed session pursuant to RSMo 610.021 (1) pertaining to hiring, firing, discipline and pay of employees.

**Closed Session** After returning to open session it was announced that a full time police officer was hired as a sergeant at a salary of \$24.50 per hour.

It was also announced that a police trainee will be hired at \$0.00 per hour but will be equipped with ammunition and fuel cost to go to Police academy. Upon graduation they will sign a contract to work 3 years for City of Versailles.

It was also announced that an employee's medical leave request was granted.

It was also announced that \$500.00 will be paid to Versailles Rural Fire Department for assistance provided on 53 calls.

Motion by Alderperson Dunklee seconded by Alderperson Bias to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:45 p.m.

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Jamie Morrow, Mayor

ATTEST:

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Libby Webb, City Clerk

**Park Board Meeting**  
**Meeting Minutes**  
**7/14/2025**

**Opening:**

Meeting was called to order at 6:02 pm on 2/10/2025 by President Chris Gerlt.

**Attendance:**

Raylene Bentsch, Chris Gerlt, Emma Ware, Lonnie Madole, Becky Samson, Curt Cunningham and David Vogt.

**Absent:**

Ryan Pryor, Katherine Vogt, and Jennie Zolecki

**New Business:**

1<sup>st</sup> Order of business: Daughters of the American Revolution donated a tree to the park. They requested permission to place a granite bench by the tree. Lonnie made a motion to allow the placement of the bench and Becky seconded it. All in favor, and motion passed.

2<sup>nd</sup> Order of business: David asked if anyone would be interested in volunteering Saturday, July 19th at the pool in the concession area. With several of the lifeguards on vacation and or sport related schedules the pool will be short staffed. Raylene, Becky, Lonnie and David all said they would be glad to help.

**Adjournment:**

Lonnie made a motion to adjourn our July 14th, 2025, meeting and Becky seconded it. A unanimous vote passed the motion to adjourn at 6:15 pm

Notes taken by: Raylene Bentsch

Notes approved by:

BILL NO.

ORDINANCE NO.

SUBJECT MATTER: AN ORDINANCE AUTHORIZING THE TERMINATION OR DENIAL OF UTILITY SERVICES TO BUILDINGS DEEMED DANGEROUS OR NONCOMPLIANT WITH MUNICIPAL CODES AND TO ESTABLISH THE EFFECTIVE DATE HEREOF.

WHEREAS, it is the desire of the governing board of the City of Versailles to terminate or deny utility services to buildings deemed dangerous or noncompliant with municipal codes.

NOW THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF VERSAILLES, MISSOURI, AS FOLLOWS:

SECTION ONE: Section 100.250 Authority to Deny or Terminate Utility Services. Is hereby as follows:

Section 100.250 Authority to Deny or Terminate Utility Services

(a) The City or its designated utility providers shall have the authority to deny or terminate utility services, including but not limited to water, sewer or trash collection, to any building or structure that has been determined by the appropriate City department to be:

1. Structurally unsafe;
2. A fire or health hazard;
3. Unfit for human occupancy;
4. In violation of applicable building, housing, fire, or safety codes;
5. Subject to a condemnation order or declared uninhabitable by the City.

SECTION TWO: Determination and Notice

(a) Prior to the denial or termination of utility services under this ordinance, the City shall issue a written determination identifying the specific violations or conditions that render the property dangerous or noncompliant.

(b) A copy of this determination shall be provided to:

1. The property owner of record;
2. The occupant(s), if any;
3. The affected utility provider(s).

(c) Except in cases of imminent threat to life or public safety, the notice shall provide at least ten (10) days advance warning of the intended utility shutoff or denial.

SECTION THREE: Emergency Authority

In cases where a building presents an immediate danger to life, health, or safety, the City may immediately suspend utility services without prior notice. In such cases, notice shall be provided to the owner and occupants as soon as practicable.

SECTION FOUR. Appeal Process

Any person affected by the denial or termination of utility services under this ordinance shall have the right to appeal the decision in accordance with the City's administrative procedures. A request for appeal shall not stay termination unless a stay is granted by the appeals body.

SECTION FIVE. Restoration of Service

Utility services may be restored only after:

- (a) The City has determined that the dangerous or noncompliant condition has been corrected, and
- (b) All applicable reinspection fees, penalties, and utility reconnection charges have been paid.

**SECTION SIX. Severability**

If any provision of this ordinance is found to be invalid or unconstitutional, such invalidity shall not affect the remaining provisions.

SECTION SEVEN: This ordinance shall remain in full force from and after its passage.

The foregoing Ordinance was read two times in its entirety and each time passed by the following vote:

Tony Coons: ____ yea ____ nay	Kriston Bentch: ____ yea ____ nay
Dina Dunklee : ____ yea ____ nay	Brian Bias : ____ yea ____ nay

Dated this 10th day of June, 2025.

\_\_\_\_\_  
Jamie Morrow, Mayor

ATTEST:

\_\_\_\_\_  
Libby Webb, City Clerk

BILL NO.

ORDINANCE NO.

SUBJECT MATTER: AN ORDINANCE REVISING ORDINANCE NUMBER 1023 ARTICLE II (SECTION 705.020) USE OF PUBLIC SEWER REQUIRED.

BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF VERSAILLES, MISSOURI, AS FOLLOWS:

A. It shall be unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner on public or private property within the City of Versailles or in any area under the jurisdiction of the City, any human or animal excrement, garbage or other objectionable waste.

B. It shall be unlawful to discharge to any natural outlet within the City of Versailles, or to any area under the Jurisdiction of the City, any sewage of other polluted wastes, except where suitable treatment has been provided to accordance with subsequent provisions of this Article.

C. Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or ether facility intended or used for the disposal of sewage.

D. The owner of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the City and in which there is now located or may in the future be located a public sanitary or combined sewer of the City, is hereby required at his/her expense to install suitable toilet facilities therein and to connect such facilities directly with the proper public sewer.

E. Current non-compliant properties will be evaluated by the City of Versailles Board of Aldermen.

F. This ordinance shall be in full force and effect from and after its enactment.

After copies of the foregoing were made available for public inspection prior to the time it was under consideration by the Board of Aldermen, the foregoing was:

- introduced to the Board of Aldermen in writing,
- read two times at this single meeting of the Board of Aldermen,
- and each time passed by the following vote:

Tony Coons:	_____	yea	_____	nay
Kriston Bentch	_____	yea	_____	nay
Dina Dunklee:	_____	yea	_____	nay
Brian Bias:	_____	yea	_____	nay

Dated this 12th day of August, 2025

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Jamie Morrow, Mayor

ATTEST:

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Libby Webb, City Clerk

## HISTORICAL PRESERVATION ORDINANCE

AN ORDINANCE AMENDING CHAPTER \_\_\_\_\_ OF THE MUNICIPAL CODE OF THE CITY OF VERSAILLES, MISSOURI BY THE ADOPTION OF A NEW ARTICLE \_\_\_\_\_ : HISTORIC DISTRICTS AND LANDMARKS.

**WHEREAS**, the City of Versailles was originally settled in 1835 and incorporated on February 13, 1866.

**WHEREAS**, the City of Versailles has many buildings, structures, objects, sites, and districts that embody a sense of time and place unique to the City, or which exemplify and reflect the cultural, social, economic, political, architectural, engineering, or archaeological history of the nation, the State of Missouri, or the City; and

**WHEREAS**, movements and shifts of population and the changes in residential, commercial, and industrial uses and customs threaten areas, places, structures, sites, works of art, and other objects having special historic, community, architectural, archaeological, or aesthetic importance, interest or value and whose preservation and continued utilization are necessary and desirable for the enjoyment, by the citizens of Versailles and others, of the history and beauty of said city; and

**WHEREAS**, the protection of the historic, archaeological, and architectural character and resources of the City of Versailles is necessary for the promotion of its economic development; and

**WHEREAS**, the legislature of the State of Missouri has recognized the importance of protecting and preserving places, areas, and neighborhoods of historical and cultural importance and significance by empowering cities to adopt regulations and restrictions for the protection of such places and areas, as provided by Chapter 89 and Chapter 253.415 of the Missouri Statutes.

**NOW, THEREFORE**, Be It Ordained by the Council of the City of Versailles, Missouri as follows:

The Municipal Code of the City of Versailles, Missouri is hereby amended by the adoption of an amended Article \_\_\_\_\_ : Historic Districts and Historic Landmarks to read as follows:

### Section I: General provisions

**Purpose.** The purpose of this article is to promote the educational, cultural, economic, and general welfare of the community by:

1. Providing a mechanism to identify and preserve the distinctive historic, archaeological and architectural characteristics of Versailles, which represent elements of the city's cultural, social, economic, political, and architectural history.
2. Fostering civic pride in the beauty and noble accomplishments of the past as represented in Versailles landmarks and historic districts.
3. Conserving and improving the value of property designated as landmarks or within historic districts.
4. Providing economic benefits to encourage business and residential owners to locate and invest in historically significant properties.

5. Protecting and enhancing the attractiveness of the city to home buyers, tourists, visitors, and shoppers, and thereby supporting and promoting business, commerce and industry, and providing economic benefit to the City.
6. Fostering and encouraging preservation, restoration, and rehabilitation of the historic structures, areas and neighborhoods, and thereby preventing future urban blight.
7. Promoting the use of historic districts and landmarks for the education, pleasure, and welfare of the people of the City.
8. Promoting the identification, evaluation, protection and interpretation of the prehistoric and historic archaeological resources within the incorporated limits of the city.

**Definitions.** Unless specifically defined below, words or phrases in this ordinance shall be interpreted so as to give them the same meaning as they have in common usage and so as to give this ordinance its most reasonable application.

1. **Alteration** - any act or process that changes one or more historic, architectural or physical features of an area, site, landscape, place and/or structure, including, but not limited to, the erection, construction, reconstruction, or removal of any structure; the expansion or significant modification of agricultural activities; and clearing, grading or other modification of an area, site, or landscape that changes its current condition.
2. **Area** - A specific geographic division of the City of Versailles.
3. **Board of Adjustment** - The board established pursuant to Article \_\_\_\_\_.
4. **Certificate of Appropriateness** - A certificate issued by the Historic Preservation Commission (HPC) indicating its approval of plans for alteration, construction, removal or demolition of a landmark or of a structure within a historic district.
5. **Certificate of Economic Hardship** - A certificate issued by the HPC authorizing an alteration, construction, removal or demolition, even though a certificate of appropriateness has previously been denied.
6. **Construction** - The act of adding an addition to an existing structure or the erection of a new principal or accessory structure on a lot or property.
7. **Cultural Resources** - Districts, buildings, sites, structures, objects and evidence of some importance to a culture, a subculture, or a community for scientific, engineering, art tradition, religious or other reasons, significant in providing resource and environmental data necessary for the study and interpretation of past lifeways and for interpreting human behavior.
8. **Demolition** - Any act or process which destroys in part or in whole a Landmark or a structure within a Historic District, or which threatens to destroy a Landmark or a structure within a Historic District, or which destroys or threatens to destroy a potentially significant property or structure by failure to maintain it in a condition of good repair and maintenance.

9. **Design Guideline** - A standard of appropriate activity that will preserve the historic, prehistoric, architectural, scenic or aesthetic character of a landmark or historic district.
10. **Exterior Architectural Appearance** - The architectural character and general composition of the exterior of a structure, including but not limited to the kind, color and texture of the building material and the type, design and character of all windows, doors, light fixtures, signs, and appurtenant elements.
11. **Historic District** - An area designated as a "historic district" by ordinance of the City Council which may include individual Landmarks, as well as other properties or structures which, while not of such historic and or architectural significance to be designated as Landmarks, nevertheless contribute to the overall visual characteristics and historical significance of the Historic District.
12. **HPC** - Members of the Historic Preservation Commission.
13. **Historic significance** - Character, interest or value as part of the development, heritage, or culture of the community, county, state or country; as the location of an important local, county, state or national event; or through identification with a person or persons who made an important contribution to the development of the community, county, state or country.
14. **Landmark** - A property or structure designated as a "Landmark" by ordinance of the City Council, pursuant to procedures prescribed herein, which is worthy of rehabilitation, restoration, interpretation and preservation because of its historic, architectural or archaeological significance to the City of Versailles.
15. **Minimum Maintenance** - The minimum regulations governing the conditions and maintenance of all existing structures, as set out in the BOCA Basic National Existing Structures Code, First Edition (1984), as published by the BOCA Building Officials & Code Administrators International, Inc., and adopted by reference, with certain amendments thereto by the City Council of the City of Versailles, Missouri, as such existing structures code shall be amended from time to time by the City of Versailles.
16. **Ordinary Maintenance** - Any work for which a building permit is not required by municipal ordinance, where the purpose and effect of such work is to correct any deterioration or decay of, or damage to, a structure or any part thereof and to restore the same, as nearly as may be practical, to its condition prior to the occurrence of such deterioration, decay or damage, and does not involve change of materials nor of form.
17. **Owner of Record** - The person, corporation or other legal entity listed as owner on the records of the County Recorder of Deeds.
18. **Public Improvement Project** - An action by the City of Versailles or any of its departments or agencies involving major modification or replacement of streets, sidewalks, curbs, street lights, street or sidewalk furniture, landscaping, parking, or other portions of the public infrastructure servicing commercial, residential, recreational or industrial development; or any undertakings affecting city parks or city owned structures.
19. **Removal** - Any relocation of a structure, object or artifact on its site or to another site.
20. **Repair** - Any change that is not construction, alteration, demolition or removal and is necessary or useful for continuing normal maintenance and upkeep.

21. **Secretary of the Interior's Standards** – The Secretary of the Interior's Standards for the Treatment of Historic Properties are sets of treatment standards intended to assist users in making sound historic preservation decisions for the preservation, rehabilitation, restoration or reconstruction of historic properties. The Standards are codified as 36 CFR Part 68 in the July 12, 1995, Federal Register (Vol. 60, No. 133).
22. **Site** - The traditional, documented or legendary location of an event, occurrence, action or structure significant in the life or lives of a person, persons, groups, or tribe, or any place with evidence of past human activity. Sites include, but are not limited to, cemeteries, burial grounds, occupation and work areas, evidence of farming or hunting and gathering, battlefields, settlements, estates, gardens, groves, river crossings, routes and trails, caves, quarries, mines or significant trees or other plant life.
23. **Stop Work Order** - An order directing an owner, occupant, contractor or subcontractor to halt an action for which a certificate of appropriateness is required, and notifying the owner, occupant, contractor or subcontractor of the application process for a certificate of appropriateness.
24. **Structure** - Anything constructed or erected, the use of which requires permanent or temporary location on or in the ground, including, but without limiting the generality of the foregoing, buildings, fences, gazebos, advertising signs, billboards, backstops for tennis courts, radio and television antennae and towers, and swimming pools.
25. **Survey** - The systematic gathering of information on the architectural, historic, scenic, and archaeological significance of buildings, sites, structures, areas, or landscapes, through visual assessment in the field and historical research for the purpose of identifying landmarks or districts worthy of preservation.

## **Section II: Historic Preservation Commission**

**Composition of Historic Preservation Commission.** The Historic Preservation Commission (HPC) shall consist of seven (7) members, residents of the City of Versailles, all of whom shall be appointed by the Mayor. In addition, a member of the City Council and of the Planning and Zoning Commission shall be appointed to serve as liaison. The Council and Zoning representatives shall vote but shall not hold office. All Commission members must have a demonstrated interest, competence or knowledge in historic preservation. To the extent available in the community the HPC shall include professional members representing such disciplines as architecture, architectural history, prehistoric and historic archaeology, planning, urban design, cultural geography, cultural anthropology, folklore, curation, conservation, landscape architecture, law, real estate brokerage, banking, history or other fields related to historic preservation, and residents of historic districts or potential historic districts.

**Terms.** The terms of office of the members of the HPC shall be for three years, excepting that the membership of the first HPC appointed shall serve respectively for terms of two for one year; two for two years; and three for three years. Vacancies shall be filled for the unexpired term only. Action to fill vacancies shall be initiated within 60 days. The HPC shall hold at least four (4) meetings per year and any member of the HPC who fails to attend at least fifty percent (50%) of all meetings, regular and special, in any calendar year, shall thereby automatically vacate the membership.

**Officers.** Officers shall consist of a chairman and a vice-chairman elected by the HPC who shall each serve a term of one (1) year and shall be eligible for re-election; but no member shall serve as chairman for more than two (2) consecutive years. The Council and Planning and Zoning Commission representatives shall not be eligible for office. The chairman shall preside over meetings. In the absence of the chairman, the vice-chairman shall perform the duties of the chairman. If both are absent, a temporary chairman shall be elected by those present. The secretary of the HPC shall be appointed by the Planning Department and shall have the following duties:

1. Take minutes of each HPC meeting.
2. Be responsible for publication and distribution of copies of the minutes, reports, and decisions to the members of the HPC.
3. Give notice as provided herein by law for all public hearings conducted by the HPC.
4. Advise the Mayor of vacancies on the HPC and expiring terms of members; and
5. Prepare to submit to the Council a complete record of the proceedings before the HPC on any matter requiring Council consideration.

**Meetings.** A quorum shall consist of four members. All decisions or actions of the HPC shall be made by a majority vote of those members present and voting at any meeting where a quorum exists. Meetings shall be held at regularly scheduled times to be established by resolution of the HPC at the beginning of each calendar year or at any time upon the call of the chairman, but no less than once each quarter. Public notice of all meetings shall be posted in conformance with standard City policy and RSMO Section 610.020. No member of the HPC shall vote on any matter that may materially or apparently affect the property, income, or business interest of that member. No action shall be taken by the HPC that could in any manner deprive or restrict the owner of property in its use, modification, maintenance, disposition, or demolition until such owner shall first have had the opportunity to be heard at public meeting of the HPC, as provided herein. The chairman, and in his absence, the acting chairman, may administer oaths and require the attendance of witnesses. All meetings of the HPC shall be open to the public except as allowed by State law. The HPC shall keep minutes of its proceedings, showing the vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the Office of the City Clerk and shall be public record. All HPC rules of procedure, designation criteria, design guidelines and forms shall be available to the public at the Office of the City Clerk.

**Funding.** The City Council shall annually appropriate funds, within the budget limitations, for the operation of the HPC. The HPC may, with the consent of the City Council, apply for, receive, or expend any federal, state or private grant, grant-in-aid, gift or bequest, in furtherance of the general purposes of this ordinance.

**Compensation.** The members shall serve without compensation but shall be reimbursed for expenses they incur while on commission business.

**Powers and Duties.** The HPC shall have the following powers and duties:

1. To adopt its own by-laws and procedural regulations, provided that such regulations are consistent with this chapter and the Revised Statutes of the State of Missouri.

2. To conduct an ongoing survey for the identification of historically, archaeologically and architecturally significant properties, structures, sites and areas that exemplify the cultural, social, economic, political, or architectural history of the nation, state or city; and to maintain the research information in an inventory accessible to the public (except for archaeological site locations, which shall be restricted).
3. To investigate, and recommend to the Planning and Zoning Commission and to the City Council the adoption of ordinances designating for protection properties or structures having special cultural, historic, archaeological, community or architectural value as "Landmarks".
4. To investigate and recommend to the Planning and Zoning Commission and the City Council the adoption of ordinances designating for protection areas as having special cultural, historic, archaeological, community or architectural value as "Historic Districts".
5. To keep a register of all properties and structures which have been designated as Landmarks or Historic Districts, including all information required for each designation.
6. To confer recognition upon the owners of Landmarks and property or structures within Historic Districts by means of certificates, plaques, or markers; and to make recommendations for the design and implementation of specific markings of the streets and routes leading from one Landmark or Historic District to another.
7. To advise and assist owners of Landmarks and property or structures within Historic Districts on physical and financial aspects of preservation, renovation, rehabilitation, and reuse, and on procedures for inclusion on the National Register of Historic Places.
8. To nominate Landmarks and Historic Districts to the Versailles Historic Register, and to the National Register of Historic Places, and to review and comment on any nominations to the National Register of Historic Places.
9. To inform and educate the citizens of the City of Versailles concerning the historic, archaeological and architectural heritage of the City through publication or sponsorship of maps, newsletters, brochures, pamphlets, programs and seminars by the City, the HPC, or other appropriate parties.
10. To hold public hearings and to review applications for construction, alteration, removal or demolition affecting proposed or designated Landmarks or structures within Historic Districts and issue or deny Certificates of Appropriateness for such actions. Applicants may be required to submit plans, drawings, elevations, specifications, and other information as may be necessary to make decisions.
11. To hold public hearings on each proposed nomination of a Landmark and of a Historic District and on the guidelines developed for each nomination.
12. To request the Building Inspector to issue stop work orders for any construction, alteration, removal or demolition undertaken without a Certificate of Appropriateness or to stop work that violates the conditions of a certificate.
13. To review all applications for demolition permits within the corporate limits of the City to determine impact to significant cultural resources, including those not yet nominated as Landmarks or as contributing properties within an Historic District.

14. To consider applications for Certificates of Economic Hardship that would allow the performance of work for which a Certificate of Appropriateness has been denied.
15. To develop specific design guidelines based on the Secretary of the Interior's Standards for Rehabilitation for the alteration, construction, or removal of Landmarks or property and structures within Historic Districts.
16. To review proposed zoning amendments, applications for special use permits, or applications for zoning variances that affect proposed or designated Landmarks or Historic Districts.
17. To administer on behalf of the City of Versailles any property of historical significance or full or partial interest in real property, including easements, that the City of Versailles may have or accept as a gift or otherwise, upon approval by the City Council.
18. To accept and administer on behalf of the City of Versailles upon approval of the Council, such gifts, grants, and money as may be appropriate for the purposes of this ordinance. Such money may be expended for publishing maps and brochures or for hiring staff persons or consultants or performing other functions for the purpose of carrying out the duties and powers of the HPC and the purposes of this ordinance.
19. To call upon available city staff members as well as other experts for technical advice.
20. To retain such specialists or consultants or to appoint such citizen advisory committees as may be required from time to time.
21. To testify before all boards and commissions, including the Planning and Zoning Commission and the Board of Adjustment, on any matter affecting historically, archaeologically, culturally and architecturally significant property, structures, sites and areas.
22. To make recommendations to the City Council concerning budgetary appropriations to further the general purposes of this ordinance.
23. To develop a preservation component in the Master Plan of the City of Versailles and to recommend it to the Planning and Zoning Commission and to the City Council;
24. To periodically review the Versailles Zoning Ordinance and to recommend to the Planning and Zoning Commission and the City Council any amendments appropriate for the protection and continued use of Landmarks or property, sites and structures within Historic Districts; and
25. To undertake any other action or activity necessary or appropriate to the implementation of its powers and duties or to implementation of the purpose of this ordinance.

### **Section III: Surveys and Research**

The HPC shall undertake an ongoing survey and research effort in the City of Versailles to identify neighborhoods, areas, sites, structures, and objects that have historic, cultural, archaeological, architectural or aesthetic importance, interest or value, and shall maintain an inventory of that information. Before the HPC shall on its own initiative nominate any landmark or district for designation, it shall develop a plan and schedule

for conducting a comprehensive survey of the City of Versailles to identify significant resources. As part of the survey, the HPC shall review and evaluate any prior surveys and studies by any unit of government or private organization and compile appropriate descriptions, facts, and photographs. The HPC shall systematically identify potential Landmarks and Historic Districts and adopt procedures to nominate them based upon the following criteria:

1. The potential Landmarks and Historic Districts in one identifiable neighborhood or distinct geographical area of the City of Versailles;
2. The potential Landmarks and Historic Districts associated with a particular person, event, or historical period;
3. The potential Landmarks and Historic Districts of a particular architectural style or school, or of a particular architect, engineer, builder, designer, or craftsman;
4. The potential Landmarks and Historic Districts containing historic and prehistoric archaeological resources with the potential to contribute to the understanding of historic and prehistoric cultures;
5. Such other criteria as may be adopted by the HPC to assure systematic survey and nomination of all potential Landmarks and Historic Districts within the City of Versailles.

All inventory material shall be in conformance with standards and guidelines for cultural resource inventory as established by the State Historic Preservation Office.

#### **Section IV: Nomination of Landmarks and Historic Districts**

**General.** Nominations shall be made to the HPC on a form prepared by it and may be submitted by a member of the HPC, owner of record of the nominated property or structure, or the City Council. Nominations shall be turned in to the City Clerk, who will within seven (7) days of receipt mail a notification of intent to nominate to the owner of record of the nominated property. Forms and criteria for nomination will be available at the Office of the City Clerk.

**Criteria for Consideration of Nomination.** The HPC shall, upon such investigation as it deems necessary, make a determination as to whether a nominated property, structure, site, area or district meets one or more of the following criteria, based on Criteria for Evaluation for the National Register of Historic Places:

1. Its character, interest, or value as part of the development, heritage, or cultural characteristics of the community, county, state or country;
2. Its overall setting and harmony as a collection of buildings, structures, objects where the overall collection forms a unit;
3. Its potential to be returned to an accurate historic appearance regardless of alterations or insensitive treatment that can be demonstrated to be reversible;
4. Its location as a site of a significant local, county, state, or national event;

5. Its identification with a person or persons who significantly contributed to the development of the community, county, state, or country;
6. Its embodiment of distinguishing characteristics of an architectural type valuable for the study of a period, type, method of construction, or use of indigenous materials;
7. Its identification as the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of the community, county, state, or country;
8. Its embodiment of elements of design, detailing, materials, or craftsmanship that render it architecturally significant;
9. Its embodiment of design elements that make it structurally or architecturally innovative;
10. Its unique location or singular physical characteristic that make it an established or familiar visual feature of the neighborhood, community, or city;
11. Its character as a particularly fine or unique example of a utilitarian structure, including, but not limited to farmhouses, gas stations, or other commercial structures, with a high level of integrity or architectural significance;
12. Its suitability for preservation or restoration; and
13. Its potential to yield information important to history and prehistory.

Any structure, property, or area that meets one or more of the above criteria shall also have sufficient integrity of location, design, materials, and workmanship to make it worthy of preservation or restoration.

**Public Hearing on Landmarks and Historic Districts.** Upon receipt of a completed nomination of a Landmark or Historic District, the HPC shall schedule a public hearing to solicit input and comment on the proposed nomination and guidelines for Certificates of Appropriateness.

**Report and Recommendation of HPC.** The HPC shall within forty-five (45) calendar days from receipt of a completed nomination in proper form adopt by resolution a recommendation that the nominated Landmark or Historic District does or does not meet the criteria for designation in Section \_\_\_\_ of this ordinance. The resolution shall be accompanied by a report to the Planning and Zoning Commission containing the following information:

- a. Explanation of the significance or lack of significance of the nominated Landmark or Historic District as it relates to the criteria for designation;
- b. Explanation of the integrity or lack of integrity of the nominated Landmark or Historic District;

In the case of a nominated Landmark found to meet the criteria for designation:

- a. The significant exterior architectural features of the nominated Landmark that should be protected;

- b. The types of construction, alteration, demolition, and removal, other than those requiring a building or demolition permit, that should be reviewed for appropriateness pursuant to the provisions of Section \_\_\_\_\_ through \_\_\_\_\_ of this ordinance;
- c. Archaeological significance and recommendations for interpretation and protection.

In the case of a nominated Historic District found to meet the criteria for designation:

- a. The types of significant exterior architectural features of the structures within the nominated Historic District that should be protected;
- b. The types of alterations and demolitions that should be reviewed for appropriateness pursuant to the provisions of Section \_\_\_\_\_ through \_\_\_\_\_ of this ordinance;
- c. The type and significance of historic and prehistoric archaeological sites within the nominated Historic District;
- d. Proposals for design guidelines of HPC review of Certificates of Appropriateness within the nominated Landmark or Historic District;
- e. The relationship of the nominated Landmark or Historic District to the ongoing effort of the HPC to identify and nominate all potential cultural resources that meet the criteria for designation;
- f. Recommendations as to appropriate permitted uses, special uses, height and area regulations, minimum dwelling size, floor area, sign regulations, lot size, and parking regulations necessary or appropriate to the preservation of the nominated Landmark or Historic District, including recommendations for buffer zones to protect and preserve visual integrity;
- g. A map showing the location of the nominated Landmark and/or the boundaries of the nominated Historic District.

The recommendations and report of the HPC shall be sent to the Planning and Zoning Commission within seven (7) days following the vote on the resolution and shall be available to the public in the Office of the City Clerk.

**Notification of Nomination.** The Planning and Zoning Commission shall schedule and hold a hearing on the nomination following receipt of a report and recommendation from the HPC that a nominated Landmark or Historic District does or does not meet the criteria for designation. The meeting shall be scheduled, held and conducted in the same manner as other meetings to consider applications for zoning map amendments or ordinance amendments. Notice of the date, time, place and purpose of the meeting and a copy of the completed nomination form shall be sent by regular mail to the owner(s) of record and to the nominators.

**Public Hearing.** Oral or written testimony concerning the significance of the nominated Landmark or Historic District shall be taken at the public hearing from any person concerning the nomination. The HPC may present expert testimony or present its own evidence regarding the compliance of the nominated Landmark or Historic District with the criteria for consideration of a nomination set forth in Section \_\_\_\_\_ of this ordinance. The owner of any nominated Landmark or of any property within a nominated Historic District shall be allowed reasonable opportunity to present evidence regarding significance and shall be afforded the right of

representation by counsel and reasonable opportunity to cross-examine expert witnesses. The hearing shall be closed upon completion of testimony.

**Determination by Planning and Zoning Commission.** Within sixty (60) calendar days following close of the public hearing, the Planning and Zoning Commission shall make a determination upon the evidence whether the nominated Landmark or Historic District does or does not meet the criteria for designation. Such a determination shall be made upon a motion and vote of the Planning and Zoning Commission and shall be accompanied by a report stating the findings of the Planning and Zoning Commission concerning the relationship between the criteria for designation in Section \_\_\_\_ of this ordinance and the nominated Landmark or Historic District and all other information required by Section \_\_\_\_ of this ordinance.

**Notification of Determination.** Notice of the determination of the Planning and Zoning Commission, including a copy of the report, shall be sent by regular mail to the owner of record of a nominated Landmark and of all property within a nominated Historic District and to the nominator within seven (7) days following adoption of the resolution. Within seven (7) days following a determination by the Planning and Zoning Commission that the nominated Landmark or Historic District does meet the criteria for designation, a copy of the resolution and report accompanied by a recommendation that the nominated Landmark or Historic District be designated shall be sent to the City Council.

**Appeal.** A determination by the Planning and Zoning Commission that the nominated Landmark or Historic District does not meet the criteria for designation shall be a final administrative decision reviewable under the Missouri Administrative Procedure and Review Act provided, however, that the nominator or any owner of the nominated Landmark or of property within the nominated Historic District, may within thirty (30) days after the postmarked date of the notice of the determination file with the City Clerk a written appeal to the City Council.

**Action by City Council.** The City Council shall, within sixty (60) calendar days after receiving the recommendation that the nominated Landmark or Historic District be designated or receiving a written appeal, either reject the recommendation or written appeal by formal resolution or designate the Landmark or Historic District by an ordinance. The City Council shall hold a public hearing before enacting the resolution or ordinance and provide notice and take testimony in the same manner as provided in Section \_\_\_\_ of this ordinance. Any resolution or ordinance shall be accompanied by a written statement explaining the reasons for the action of the City Council. The City Clerk shall provide written notification of the action of the City Council by regular mail to the nominator, the appellant, and the owner(s) of record of the nominated Landmark or of all property within a nominated Historic District. The notice shall include a copy of the designation ordinance or resolution passed by the City Council and shall be sent within seven (7) days of the City Council action. A copy of each designation ordinance shall be sent to the HPC, Planning and Zoning Commission and Building Inspector.

**The Designation Ordinance.** Upon designation, the Landmark or Historic District shall be classified as a "District H--Historic", and the designating ordinance shall prescribe the significant features; the types of construction, alteration, demolition, and removal, other than those requiring a building or demolition permit that should be reviewed for appropriateness; the design guidelines for applying the criteria for review of appropriateness; permitted uses; special uses; height and area regulation; minimum dwelling size; floor area; lot size; sign regulation; and parking regulations. The official zoning map of the City of Versailles shall be amended to show the location of the "District H-Historic" as an overlay zone.

**Interim Control.** No building permit shall be issued by the Building Inspector for alteration, construction, demolition, or removal of a nominated Landmark or of any property or structure within a nominated Historic District from the date of the meeting of the HPC at which a nomination form is first presented until the final disposition of the nomination by the City Council unless such alteration, removal, or demolition is authorized

by formal resolution of the City Council as necessary for public health, welfare, or safety. In no event shall the delay be for more than one hundred eighty (180) days.

**Amendment and Rescission of Designation.** Designation may be amended or rescinded upon petition to the HPC and compliance with the same procedure and according to the same criteria set forth herein for designation.

## **Section V: Applications for Certificates of Appropriateness**

A Certificate of Appropriateness shall be required before the following actions affecting the significance of any Landmark or any structure within a Historic District may be undertaken:

1. Any construction, alteration, or removal requiring a building permit from the City of Versailles; Any demolition in whole or in part requiring a demolition permit from the City of Versailles;
2. Any construction, alteration, demolition, or removal affecting a significant exterior architectural feature or appearance as specified in the ordinance designating the Landmark or Historic District;
3. Any construction, alteration or removal involving earth disturbing activities that might affect archaeological resources;
4. Any actions to correct a violation of a minimum maintenance standard.

Applications for a Certificate of Appropriateness shall include accompanying plans and specifications affecting the significance of a designated Landmark or of a property within a designated Historic District; and applications for demolition permits shall include plans and specifications for the contemplated use of the property. Applications for building and demolition permits shall be forwarded by the Building Inspector to the HPC within seven (7) days following receipt of the application. A building or demolition permit shall not be issued until a Certificate of Appropriateness has been issued by the HPC. Any applicant may request a meeting with the HPC before the application is reviewed by the HPC or during the review of the application. Application for review of construction, alteration, demolition, or removal not requiring a building permit for which a Certificate of Appropriateness is required shall be made on a form prepared by the HPC and available at the Office of the City Clerk. The HPC shall consider the completed application at its next regular meeting.

**Stop Work Order.** Whenever the HPC has reason to believe that an action for which a Certificate of Appropriateness is required has been initiated, or is about to be initiated, or that a violation of the conditions of a permit has occurred, it shall request that the Building Inspector make every reasonable effort to contact the owners, occupants, contractor or subcontractor and inform them of proper procedures. If the HPC determines that a stop work order is necessary to halt an action, it shall request the Building Inspector to send a copy of the stop work order by certified mail return receipt requested to the owners, occupants, contractors and subcontractors, and notify them of the process of applying for a Certificate of Appropriateness. A copy of the proper application form shall be included in the notice. If necessary, a second or subsequent stop work order may be issued for the same project.

## **Section VI: Determination by the Historic Preservation Commission**

The HPC shall review the application for a building or demolition permit or for a Certificate of Appropriateness and issue or deny the permit with forty-five (45) days of receipt of the application. Written notice of the approval or denial of the application for a Certificate of Appropriateness shall be provided the

applicant and the Building Inspector within seven (7) days following the determination and shall be accompanied by a Certificate of Appropriateness in the case of an approval.

A Certificate of Appropriateness shall become void unless construction is commenced within six months of date of issuance. Certificates of Appropriateness shall be issued for a period of eighteen months and are renewable. If the project is not completed according to the guidelines provided in the Certificate of Appropriateness, the project shall be deemed in violation of this ordinance.

**Denial of a Certificate of Appropriateness.** A denial of a Certificate of Appropriateness shall be accompanied by a statement of the reasons for the denial. The HPC shall make recommendations to the applicant concerning changes, if any, in the proposed action that would cause the HPC to reconsider its denial and shall confer with the applicant and attempt to resolve as quickly as possible the differences between the owner and the HPC. The applicant may resubmit an amended application or reapply for a building or demolition permit that takes into consideration the recommendation of the HPC.

## **Section VII: Review of Public Improvement and Land Acquisition Projects**

Public improvement and land acquisition projects by the City of Versailles or any of its departments or agencies shall be reviewed by the HPC in the following manner:

1. The HPC shall review and comment upon any public improvement project proposed by the City of Versailles or any of its agencies or departments within any historic district, on the site of or within two hundred (200) feet of any Landmarks, or within two hundred (200) feet of any boundary of a Historic District. The Department of Public Works shall send a completed preliminary design for a public improvement project to the HPC simultaneously with its submission to the City Council for approval. The HPC shall have at least thirty (30) days to complete its review and report to the City Council, except when the Department of Public Works, if necessary to accelerate the design review process, may specify a time less than thirty (30) days within which the HPC shall complete its review and report to the Council.
2. The HPC shall review and comment upon any proposed acquisition of a Landmark or of land or buildings within a Historic District by the City of Versailles or any of its agencies or departments. The City Council or the Department of Public Works shall, at the earliest possible date that will not interfere with acquisition negotiations, send the HPC information concerning the location, size, purchase price, current use, and proposed use of the land or building to be acquired, and specify the date by which the HPC shall report to the City Council.
3. The HPC shall review the public improvement or land acquisition projects to determine its effect upon the historic, archaeological or architectural character of the Landmark or Historic District and report to the City Council within any time specified by the City Council or Planning Department but not to exceed forty-five (45) days. The report by the HPC shall include any recommendations for changes to the preliminary design or land acquisition that will lessen or alleviate any adverse effect of the proposed project upon the historic, archaeological or architectural character of the Landmark or Historic District. The City Council shall take no final action on the preliminary design or land acquisition until it has received and reviewed the report of the HPC.

## **Section VIII: Standards for Review**

In considering an application for a building or demolition permit or for a Certificate of Appropriateness, the HPC shall be guided in principal by the Secretary of the Interior's Standards, as follows, in addition to any design guidelines in the ordinance designating the Landmark or Historic District. Applications, standards for review and design guidelines shall be available in the Office of the City Clerk for distribution to the public.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

## **Section IX: Design Guidelines**

Design guidelines for applying the criteria for review of Certificates of Appropriateness shall, at a minimum, consider the following architectural criteria:

1. **Height** - The height of any proposed alteration or construction should be compatible with the style and character of the Landmark and with surrounding structures in a Historic District.
2. **Proportions of Windows and Doors** - The proportions and relationships between doors and windows should be compatible with the architectural style and character of the Landmark and with surrounding structures within a Historic District.
3. **Relationship of Building Masses and Spaces** - The set back and relationship of a structure within a Historic District to the open space between it and adjoining structures should be compatible.
4. **Roof Shape** - The design of the roof should be compatible with the architectural style and character of the Landmark, and with surrounding structures in a Historic District.
5. **Landscaping** - Landscaping should be compatible with the architectural character and appearance of the Landmark and of surrounding structures and landscapes in Historic Districts.
6. **Scale** - The scale of the structure after alteration, construction, or partial demolition should be compatible with its architectural style and character and with surrounding structures in a Historic District.
7. **Directional Expression** - Facades in Historic Districts should blend with other structures with regard to directional expression. Structures in a Historic District should be compatible with the dominant horizontal or vertical expression of surrounding structures. The directional expression of a Landmark after alteration, construction, or partial demolition should be compatible with its original architectural style and character.
8. **Architectural Details** - Architectural details including materials, colors, and textures should be treated so as to make a Landmark compatible with its original architectural style and character and to preserve and enhance the architectural style or character of a Landmark or Historic District.
9. **Signage** - The character of signs should be in keeping with the historic architectural character of a Landmark or Historic District. Character of a sign includes the number, size, area, scale, location, type, (e.g., off-site advertising signs and on-site business signs), letter size or style, and intensity and type of illumination.
10. **Minimum Maintenance** - Significant features should be kept in a condition of good repair and maintenance. All structural and mechanical systems should be maintained in a condition and state of repair that will prevent decay, deterioration or damage to significant features, or otherwise adversely affect the historic or architectural character of structures within a Historic District.

## **Section X: Certificate of Economic Hardship**

Application for a certificate of economic hardship shall be made on a form prepared by the HPC only after a certificate of appropriateness has been denied. The HPC shall schedule a public hearing concerning the application and provide public notice and individual notice to the applicant, owners of record, and owners adjacent to the property in the same manner as in Section \_\_\_\_\_, and any person may testify at the hearing concerning economic hardship. All testimony, objections thereto and rulings at such public hearing shall be taken down by a reporter employed by the city for that purpose, or, if electronic tape recording equipment is

available, by such electronic means. The HPC may solicit expert testimony or require that the applicant for a certificate of economic hardship make submissions concerning any or all of the following information before it makes a determination on the application.

1. Estimate of the cost of the proposed construction, alteration, demolition or removal and an estimate of any additional cost that would be incurred to comply with the recommendations of the HPC for changes necessary for the issuance of a certificate of appropriateness;
2. A report from a licensed engineer or architect with experience in rehabilitation as to the structural soundness of any structures on the property and their suitability for rehabilitation;
3. Estimated market value of the property in its current condition; after completion of the proposed construction, alteration, demolition or removal; after any changes recommended by the HPC, and, in the case of a proposed demolition, after renovation of the existing property for continued use;
4. In the case of a proposed demolition, an estimate from an architect, developer, real estate consultant, appraiser, or other real estate professional experienced in rehabilitation as to the economic feasibility of rehabilitation or reuse of the existing structure;

## **Section XI: Maintenance of Historic Properties**

**Ordinary Maintenance Exclusion.** Nothing in the section shall be construed to prevent the ordinary maintenance or repair of any exterior elements of any building or structure described in Section \_\_\_\_.

**Definition of Ordinary Maintenance.** Any work, for which a building permit is not required by law, where the purpose and effect of such work is to correct any deterioration or decay of or damage to a structure or any part thereof and to restore the same, as nearly as may be practicable, to its condition prior to the occurrence of such deterioration, decay or damage.

**Minimum Maintenance Requirement.** All buildings and structures designated by city ordinance as "H" shall be preserved against decay and deterioration and free from certain structural defects in the following manner, by the owner thereof or such other person or persons who may have the legal custody and control thereof shall repair such building if it is found to have any of the following defects:

1. The deterioration of exterior walls or other vertical supports;
2. The deterioration of roofs or other horizontal members;
3. The deterioration of external chimneys;
4. The deterioration or crumbling of plasters or mortar;
5. The deterioration or ineffective waterproofing of exterior walls, roofs, and foundations, including broken windows or doors;
6. The peeling of paint, rotting, holes, and other forms of decay;
7. The lack of maintenance of surrounding environment, e.g., fences, gates, sidewalks, steps, signs, accessory structures, and landscaping;

8. The deterioration of any feature so as to create or permit the creation of any hazardous or unsafe condition or conditions.

If minimum maintenance is not being maintained, the owner of the property or other person having legal custody thereof shall be notified by the Building Inspector. The notice shall be by certified mail and shall specify each item in the property or Landmark that fails to meet minimum maintenance requirements. The owner or other person having legal custody of the property shall have thirty (30) days from the receipt of notice to comply with the minimum maintenance requirements. The HPC, for good cause shown, may extend the thirty (30) day period. If after the original thirty (30) day period or any extension granted by the Building Inspector the owner or person having legal custody of the property should fail to meet the minimum maintenance requirements, the owner or person having legal custody of the property shall be in violation of this section and punished in accordance with Section \_\_\_\_\_.

## **Section XII: Review of Applications for Zoning Amendments, Special Use Permits and Variances**

Applications for zoning amendments, special use permits, or variances for a Landmark or structures within a Historic District shall be referred to the HPC by the Planning Department at least fifteen (15) days prior to the date of the public hearing set by the Planning and Zoning Commission or the Board of Adjustment. The HPC may review these applications using any format which it deems appropriate provided, however, that the applicant shall be notified of the time and place of such review and shall be given the opportunity to appear and be heard. Within fifteen (15) days after receipt of said application, the HPC shall forward its comments to the Planning Department for presentation to the Planning and Zoning Commission for their consideration in reviewing the application.

## **Section XIII: Appeals**

If the HPC denies an application for a Certificate of Appropriateness, the HPC shall work with the applicant to arrive at a mutually satisfactory alternative to the proposed activities. If agreement cannot be reached within six months, the applicant may file with the City Clerk a written appeal to the Board of Adjustment. In acting upon the appeal, the Board may grant a variance from the strict interpretation of this ordinance when such will not materially affect the health or safety of the applicant and general public.

## **Section XIV: Public Safety Exclusion**

None of the provisions of this ordinance shall be construed to prevent any measures of construction, alteration, or demolition necessary to correct or abate the unsafe or dangerous condition of any structure, other feature or part thereof, where such condition has been declared unsafe or dangerous by the Building Inspector, and where the proposed measures have been declared necessary, by such department or departments, to correct the said condition; provided, however, that only such work as is reasonably necessary to correct the unsafe or dangerous condition may be performed pursuant to this section. In the event any structure or other feature shall be damaged by fire or other calamity, or by Act of God or by the public enemy, to such an extent that in the opinion of the aforesaid department or departments it cannot reasonably be repaired and restored, it may be removed in conformity with normal permit procedures and applicable laws.

## **Section XV: Fees and Penalties**

The Board shall establish an appropriate system of processing fees for the review of nominations and Certificates of Appropriateness.

It shall be unlawful for any person to undertake or cause an alteration, construction, demolition or removal of any nominated or designated Landmark or structure within a nominated or designated Historic District without a Certificate of Appropriateness.

It shall be unlawful to not maintain designated Landmarks or structures within designated Historic Districts within the minimum maintenance requirements of Section \_\_\_\_\_ of this ordinance.

Any person convicted of violating the provisions of this ordinance shall be punished by a fine no greater than Five Hundred Dollars (\$500.00) or confinement in the city jail for a period not to exceed sixty (60) days, or both fine and confinement. Each day each violation shall continue to exist shall constitute a separate violation.

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*"Sharing Jesus: Through friendship, Service, and Love."*

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First Baptist Church  
VERSAILLES

July 16, 2025

To Whom It May Concern,

First Baptist Church Versailles would like to request two more Handicap parking spaces to the south side of the church building on East Jasper Street.

Thank you for your consideration on this manner.

Sincerely,

Pastor Ken Martin pp *Mattie Cummins*

Pastor Ken Martin, Transitional Pastor  
First Baptist Church Versailles, MO

*fbc*

## Libby Webb

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**From:** Support <support@textcaster.com>  
**Sent:** Thursday, July 31, 2025 9:44 AM  
**To:** Libby Webb  
**Subject:** Re: (from webb@cityofversailles.net) Community Alerts for Citizens who sign up

Hi Libby,

Thank you for contacting us and for your interest in TextCaster for The City of Versailles, Missouri. We recognize how vital it is for your community to have reliable communication for emergency notifications, city news and announcements, and event reminders, ensuring all your community members stay informed.

With our platform, you can engage your audience effectively through SMS messaging. We offer competitive pricing, ensuring that you receive top-quality service at an affordable rate.

### **What is our pricing?**

Our pricing model is straightforward and is billed monthly based on the number of subscribers (recipients of your messages) in your account:

- \$100 per month for 0-500 subscribers (first 1,000 SMS messages free each month)
- \$125 per month for 501-750 subscribers (first 1,250 SMS messages free each month)
- \$150 per month for 751-1,000 subscribers (first 1,500 SMS messages free each month)
- Additional subscriber count pricing available - Pay as you grow!

One-time implementation fee of \$200.

### **How do we count SMS messages?**

Each individual SMS message counts towards your total, so if you send one message to 100 people, that would count as 100 SMS messages. You're free to send as many messages as you need—after you've used your free messages, any additional messages will simply be billed at the low rate of \$0.01 per message.

### **What's next?**

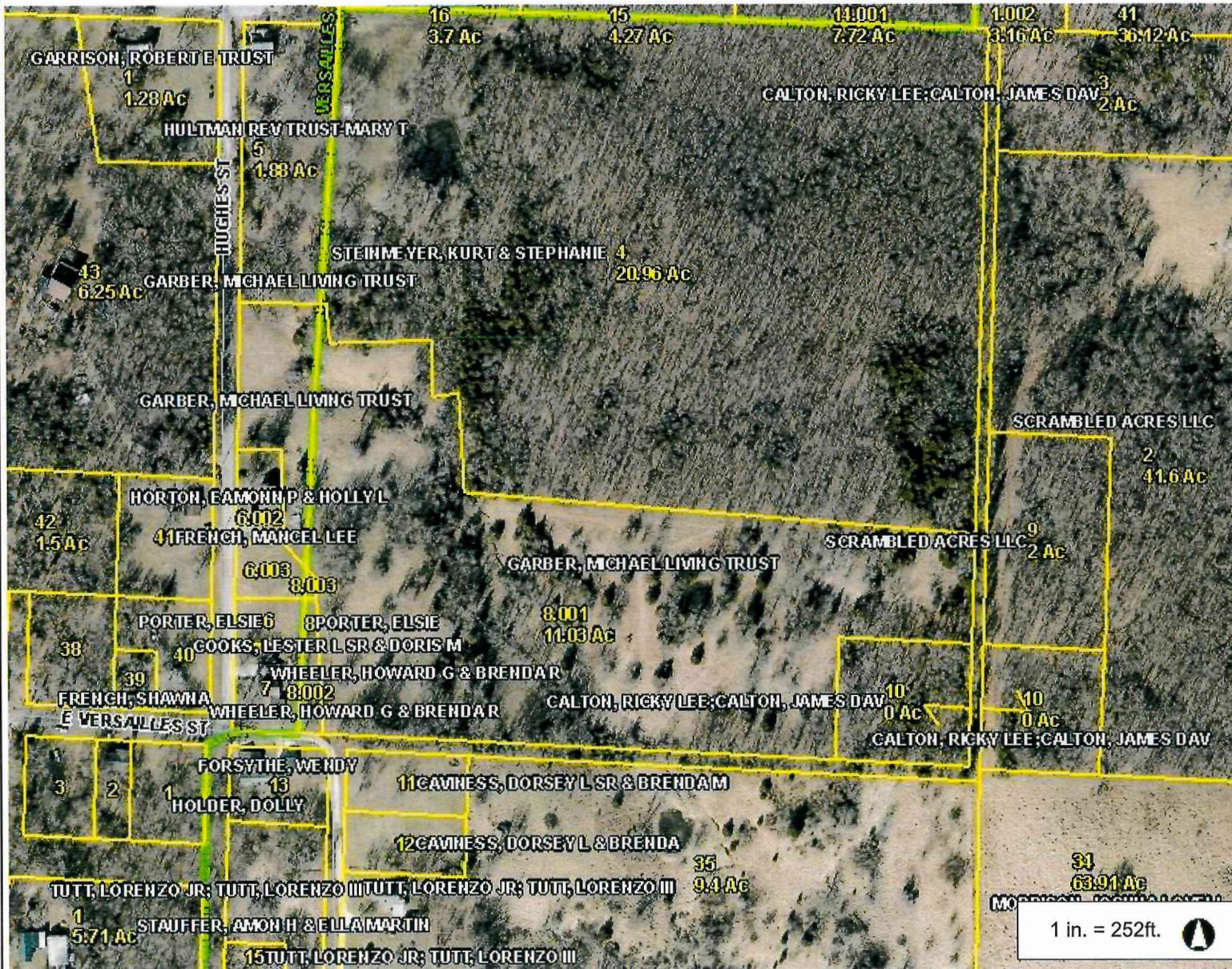
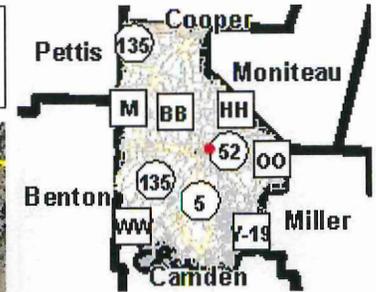
We are excited about the opportunity to work with you and demonstrate how our service can streamline your communication efforts. I'd be happy to schedule a demo at your earliest convenience. Please let me know a time that works for you and your team.

Rosemary

TextCaster  
[support@textcaster.com](mailto:support@textcaster.com)  
[textcaster.com](http://textcaster.com)  
833-399-8100 ext. 200

On Thu, Jul 31, 2025 at 9:39 AM Textcaster Contact Form <[support@textcaster.com](mailto:support@textcaster.com)> wrote:  
Company: City of Versailles, Missouri  
Name: Libby Webb

# Morgan County, MO



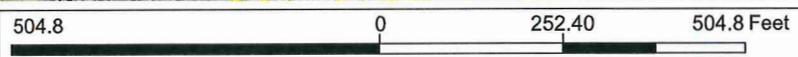
### Legend

- Road
  - Road
  - US Highway
  - State Highway
  - Lettered Highway
- Railroad
- Parcel
  - Parcel Number/Acres
  - Owner Name
- Corporate Limit Line
- Misc\_Text
- Land Hook
  - DASHED LAND HOOK
  - SOLID LAND HOOK
- Stream
- County Boundary

### Notes

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



1 in. = 252ft.

CCO Form: MO05  
Approved: 04/94 (MLH)  
Revised: 08/23 (MWH)  
Modified: 06/25 (MWH)

Sponsor: City of Versailles  
Project No. AIR 256-041A-1  
Airport Name: Roy Otten Memorial  
Airfield

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
AGENCY AGREEMENT**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Versailles (hereinafter, "Sponsor").

WITNESSETH:

WHEREAS, the Sponsor desires to sponsor a project at the Roy Otten Memorial Airfield, namely to Design Plans and Specifications and Bidding Services for the asphalt milling and overlay of existing pavements, crack sealing, repair of cracks, and remarking of airfield pavements; and

WHEREAS, the Sponsor has requested that the Commission as its agent to provide specific services related to the airport project, as described below:

To conduct the consultant selection process, where a consultant is hired and shall provide the design and bidding phase services for the sponsor's pavement maintenance airport project; and

WHEREAS, the Sponsor and the Commission do mutually agree that the Commission shall act as the Sponsor's agent to provide the specific services requested by the Sponsor, namely to conduct the consultant selection process where a consultant shall provide the design and bidding phase services for the pavement maintenance requirements for the Sponsor's pavement maintenance airport project; and

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations in this Agency Agreement, the parties agree as follows:

(1) PURPOSE: The purpose of this Agreement is to identify the Commission's obligations as agent for the Sponsor, to identify the Sponsor's obligations to the Commission, and to identify when such agency relationship will terminate.

(2) SELECTION OF CONSULTANT: The Commission shall select a consultant on behalf of the Sponsor to provide design and bidding services for the Sponsor's airport project. The Sponsor has authorized the Commission, as its agent, to make all arrangements for the development and final acceptance of the consultant's plans for the Sponsor's airport project, whether by contract, agreement, or otherwise and to supervise the work of the consultant and any of its contractors or subcontractors.

(3) SOURCE OF FUNDS:

(A) Amount of State Funds: In order to retain a consultant on behalf of the Sponsor to perform services related to the airport project described above, the Commission will retain a portion of the funds available to the Sponsor under §305.230 RSMo; specifically, the Commission will retain one hundred twenty-eight thousand one hundred eighty-three dollars (\$128,183) to compensate the consultant for its services.

(B) Amount of Local Match: The amount of local matching funds to be furnished by the Sponsor is fourteen thousand two hundred forty-three dollars (\$14,243). The Sponsor warrants to the Commission that it has sufficient cash on deposit, or other readily available resources, to provide the local matching funds to complete the project. The Sponsor shall deposit its local match (\$14,243) with the Commission as its share of the consultant's costs. The parties agree that this amount is based on actual costs as prices are established through negotiations between the Commission and the selected Consultant.

(4) PAYMENT OF CONSULTANT COSTS: All eligible project costs shall be paid directly by the Commission to the consultant on a reimbursable basis.

(5) TRANSFER OF LOCAL MATCH TO COMMISSION: The Sponsor shall deposit its local match within ten (10) days of execution of this Agreement by a draft made payable to "MHTC – Local Fund". The Sponsor agrees that all funds deposited with the Commission may be commingled with other similar moneys deposited from other sources. Upon completion and acceptance of the consultant's work, any excess money credited to the Sponsor shall be refunded. If the amount deposited with the Commission is less than the Sponsor's actual obligation, the Sponsor shall, upon request of the Commission and subject to amendment of this Agency Agreement, promptly deposit with the Commission that amount necessary to cover the actual project costs.

(6) SPONSOR'S OBLIGATIONS UNDER AGREEMENT: The Sponsor shall provide any information requested by the Commission or the consultant to facilitate the consultant's work on the project, including, but not limited to:

(A) Assisting the consultant in arranging to enter upon public and private property as required for the consultant to perform its services;

(B) Obtaining approvals and permits from all governmental entities having jurisdiction over the project and such approvals and consents from others as may be necessary for completion of the project;

(C) Prompt written notice to the consultant and the Commission whenever the Sponsor observes or knows of any development that affects the scope or timing of the consultant's services;

(D) Providing the consultant and the Commission with any existing plans, drawings, reports, or other data the Sponsor may have on file with regard to this project;

(E) Designate a contact person for the Sponsor;

(F) Pay all publishing costs for advertisements of notices, public hearings, requests for proposals, and other similar items;

(G) Provide guidance for assembling a bid package to meet the Sponsor's bid letting requirements; and

(H) Timely respond to any request for information from the consultant or the Commission.

(7) TERMINATION OF AGENCY AGREEMENT: The Commission may terminate this Agreement at any time for a material breach of contractual obligations or for convenience by providing the Sponsor with written notice of termination. Should the Commission exercise its right to terminate the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Sponsor. Otherwise, upon final acceptance of the consultant's work, the agency relationship between the parties will terminate and the Sponsor will be solely responsible for construction and completion of the airport project. The parties agree that they will enter into a subsequent agreement to document the Sponsor's obligations in relation to the airport project.

(8) LEGAL SERVICES: While serving as an agent for the Sponsor, the Commission shall not and is not required to provide legal services to the Sponsor.

(9) INDEMNIFICATION: To the extent allowed or imposed by law, the Sponsor shall defend, indemnify, and hold harmless the Commission, including its members and the Missouri Department of Transportation ("MoDOT" or "Department") employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Sponsor's performance of its obligations under this Agreement.

(10) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(11) APPLICABLE LAWS AND REGULATIONS: This Agreement shall be construed according to the laws of the State of Missouri. Each party shall comply with all applicable federal, state, and local laws, regulations, and ordinances. Additionally, each party shall adhere to all accepted industry standards, processes, and procedures relevant to the performance of their obligations under this Agreement. A violation of this paragraph constitutes a material breach of the Agreement.

*[Remainder of Page Intentionally Left Blank]*

IN WITNESS WHEREOF, the parties have entered into and accepted this Agreement on the last date written below.

Executed by Sponsor on \_\_\_\_\_(date).

Executed by Commission on \_\_\_\_\_(date).

MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION

CITY OF VERSAILLES

\_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
Secretary to the Commission

By \_\_\_\_\_

Title \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Commission Counsel

\_\_\_\_\_

Title \_\_\_\_\_

Ordinance No. \_\_\_\_\_  
(if applicable)

BILL NO.

ORDINANCE NO.

SUBJECT MATTER: AN ORDINANCE SETTING THE TAX LEVY FOR AD VALOREM TAXES IN THE CITY OF VERSAILLES FOR 2025

BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF VERSAILLES, MISSOURI, AS FOLLOWS:

SECTION ONE: That the tax rate for ad valorem taxes on all property within the City of Versailles, Missouri, subject to the imposition of ad valorem taxes is hereby set at the following amount for the year 2025.

(a) For General Tax Purposes - \$0.9758 per One Hundred Dollars (\$100.00) assessed valuation.

SECTION TWO: This ordinance shall be in full force and effect from and after its enactment.

After copies of the foregoing were made available for public inspection prior to the time it was under consideration by the Board of Aldermen, the foregoing was:

-introduced to the Board of Aldermen in writing,  
-read two times at this single meeting of the Board of Aldermen,  
-and each time passed by the following vote:

Tony Coons:	_____	yea	_____	nay
Kriston Bentsch	_____	yea	_____	nay
Dina Dunklee:	_____	yea	_____	nay
Brian Bias:	_____	yea	_____	nay

Dated this 12th day of August, 2025

\_\_\_\_\_  
Jamie Morrow, Mayor

ATTEST:

\_\_\_\_\_  
Libby Webb, City Clerk

JULY

DATE AND PLACE	TYPE		CALL TIME	END TIME	PERSONAL ON CALL
7/1/2025 W Newton	Med	*	10:50	11:16	701
7/1/2025 S Fisher St	Med	*	12:36	13:11	701,705,726
7/1/2025 S Maple St	Med	*	21:12	21:42	701,702
7/2/2025 W Newton	Admin				729
7/2/2025 E Magnolia	Med				730
7/2/2025 S Hunter St	Med	*	19:14	19:50	701,705,730,741
7/2/2025 Mo Ave	Med	*	19:37	19:52	701,705,721,726,730 741
7/3/2025 S Seymour	Med		3:55	4:20	No Response
7/3/2025 N Hunter St	Med	*	12:46	13:16	701,741
7/3/2025 W Newton	Fire	*	17:30	0:05	701,702,706,721,726 729,730,741,799
7/3/2025 W Newton	Med	*	18:02	18:30	701,702,706,721,726 729,730,741,799
7/5/2025 Hughes St	Med	*	1:54	2:36	701
7/5/2025 S Hunter St	Fire	*	15:02	15:10	701,705
7/5/2025 Lyndon Ave	Med	*	15:37	15:53	701,705
7/6/2025 Bishop Ln	Med	*	10:34	10:46	701,705,721
7/7/2025 Jefferson	Med	*	10:49	11:17	701,706
7/7/2025 W Newton	Training	*	18:00	22:00	701,702,705,706,721 723,726,727,729,730 737,741
7/7/2025 S Monroe	Med	*	21:10	21:43	701,702,705,706,721 723,726,727,729,730

						737,741
7/8/2025	W Newton	Admin	14:30	15:10		729
7/8/2025	W Hicks St	Med	12:41	13:06		721,741
7/9/2025	Mo Ave	Med	*	15:51	16:12	701,705,706
7/10/2025	S Oak St	Med	*	12:49	13:16	701,730
7/10/2025	W Newton	Med	*	18:00	21:00	701,702,721,723,726 727,730
7/10/2025	Fairgrounds	Med	*	18:48	19:04	701,702,721,723,726 727,730
7/11/2025	W Newton	Fire	*	18:00	21:00	701,721,726,727,729 730,737,741
7/12/2025	Jefferson	Med		9:15	9:39	No Response
7/12/2025	S Hunter St	Med	*	13:57	14:19	701
7/13/2025	W Newton	Fire	*	18:00	23:30	701,723,726,727,729 730,737,741,799
7/13/2025	S Hunter St	Med	*	2:05	2:28	701
7/13/2025	N Hunter St	Med	*	4:08	4:39	701
7/14/2025	W Williams	Med	*	5:46	6:11	701,702
7/14/2025	N Monroe	Med	*	9:26	9:51	701,702,705,721,741
7/14/2025	W Clay Rd	Med	*	14:50	15:10	701
7/14/2025	S 5 Hwy	Med	*	17:11	17:38	701,705,730
7/14/2025	W Washing	Med	*	21:17	21:49	701,705,721,726,727
7/15/2025	E Green St	Med	*	8:21	8:42	701,705
7/15/2025	W Newton	Admin				729
7/15/2025	W Washing	Med	*	15:06	15:16	701,726
7/15/2025	Bishop Ln	Med	*	21:34	21:53	701,721

7/15/2025	W Clark St	Fire	*	22:37	22:55	701,721,726,727
7/15/2025	West Vue	Med	*	22:49	23:03	701,721,726,727
7/16/2025	Kidwell	Med	*	14:10	14:35	701
7/16/2025	W Newton	Admin	*			701,705
7/16/2025	S Monroe	Med	*	19:17	19:32	701,721,726,730
7/17/2025	S Ross St	Med	*	14:33	14:56	701
7/17/2025	N Krekel	Med	*	15:43	16:06	701,730
7/18/2025	W Clay Rd	Med	*			701
7/19/2025	W Clay Rd	Med	*	18:24	18:36	701,705
7/20/2025	W Dekalb	Fire	*	20:58	22:09	701,702,705,721,726
7/21/2025	W Newton	Training	*	18:00	22:00	701,702,705,721,723 727,729,730,737,741 799
7/22/2025	Mo Ave	Med	*	13:51	14:20	701,702,705,726,741
7/23/2025	W Newton	Fire	*	5:01	5:40	701,702,705,726,727 741,799
7/23/2025	W Washingt	Med		13:01	13:31	705,707,727
7/23/2025	West Vue	Med		21:48	22:10	707,726
7/24/2025	E Washingtr	Med	*	9:23	9:38	701,726
7/26/2025	W Clay Rd	Med	*	18:42	18:59	701,730,737
7/26/2025	E Newton	Med	*			701
7/26/2025	N Hunter	Med	*	13:11	13:26	701
7/27/2025	Jefferson	Med	*	11:49	12:19	701
7/27/2025	Marquis Av	Med	*	13:09	13:24	701,707,727,737,741
7/27/2025	Marquis Av	Med	*	13:29	13:48	701,707,737,741

7/28/2025	Bishop Ln	Med	*	11:19	11:55	701
7/29/2025	S Monroe	Med	*	4:55	5:15	701
7/29/2025	W Newton	Admin				729
7/30/2025	Bishop Ln	Med	*	19:16	19:51	701,706
7/30/2025	S Monroe	Fire	*	19:30	19:45	706
7/30/2025	W Newton	Fire	*	19:54	20:34	701,706,727,799
7/31/2025	W Newton	Med	*	11:30	11:45	701
7/31/2025	W Green St	Med	*	22:08	22:39	701,726

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To the entire City of Versailles crew,

Thank you so much for the memory stone  
given in dad's honor. It means the world to  
~~me~~ us. Thank you also for spending countless  
hours keeping Jamie in line. 😊

With love,

Doug + Jamie

BILL NO.

ORDINANCE NO.

SUBJECT MATTER: AN ORDINANCE REAFFIRMING AND READOPTING  
ORDINANCE 1279 PERTAINING TO A PROCEDURE  
TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST.

BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY  
OF VERSAILLES, MISSOURI, AS FOLLOWS:

SECTION ONE: That in order to comply with regulations of the Missouri  
Ethics Commission, Ordinance No. 1279 entitled:

AN ORDINANCE OF THE CITY OF VERSAILLES, MISSOURI,  
TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL  
CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS  
FOR CERTAIN MUNICIPAL OFFICIALS;

As originally adopted August 6<sup>th</sup>, 1991, is hereby reaffirmed and readopted.

SECTION TWO: That the City Clerk is hereby directed to forward a copy of  
this Ordinance to the Missouri Ethics Commission, P O Box 1370, Jefferson City,  
Missouri 65102.

SECTION THREE: That this Ordinance shall be in full force and effect from  
and after its enactment.

After copies of the foregoing were made available for public inspection prior to  
the time it was under consideration by the Board of Aldermen, the foregoing was  
introduced to the Board of Aldermen in writing, read two times at this single  
meeting of the Board of Aldermen, and each time passed by the following vote:

Tony Coons    \_\_\_\_\_yea    \_\_\_\_\_ nay  
Kriston Bentch    \_\_\_\_\_yea    \_\_\_\_\_ nay  
Dina Dunklee    \_\_\_\_\_yea    \_\_\_\_\_ nay  
Brian Bias    \_\_\_\_\_yea    \_\_\_\_\_ nay

If tie vote: Mayor Morrow \_\_\_\_\_ yea \_\_\_\_\_ nay

Dated this 12th day of August, 2025.

\_\_\_\_\_  
Jamie Morrow, Mayor

ATTEST:

\_\_\_\_\_  
Libby Webb, City Clerk