

Required Building Permit Information

A building permit application must include the following:

- Must have a detailed drawing of the location (footprint) of the structure, to include measurements from the property lines.
- Must have primary material used in the construction of the structure. Example (Wood, Steel, Concrete or Masonry).
- Must have description of structure to include dimensions, structure's use/purpose, and foundation description if applicable.
- Structure location must be flagged or pinned prior to inspection for permit approval.
- If property lines cannot be located by the Zoning Officer, the property owner will have to provide survey pin locations to ensure proper placement of structure according to ordinance.

There will be a waiting period of 3-5 days after the building permit application has been received for permit approval.

Please make sure all necessary information is included or applications may be delayed further or process will stop until all information is submitted.

CITY OF VERSAILLES, MISSOURI 65084
BUILDING PERMITS

PERMIT APPLICATION

DATE OF APPLICATION: _____ DATE OF EXPIRATION: _____ PERMIT NO: _____

PROJECT/SITE ADDRESS _____

CONTRACTOR CITY BUSINESS LICENSE # _____

PROPERTY OWNER'S NAME: _____

ADDRESS: _____

PHONE NO: _____

APPLICANT'S NAME: _____

ADDRESS: _____

TELEPHONE #: _____

- NEW CONSTRUCTION
- REMODEL
- ADDITION
- ACCESSORY STRUCTURE
- ROOF
- WATER
- SEWER
- OTHER _____

DESCRIPTION OF WORK (ATTACH DRAWING)



Continued on backside

ZONING –SITE APPROVAL PERMIT

RESIDENTIAL	\$50.00	_____
COMMERCIAL	\$200.00	_____
MANUFACTURING	\$300.00	_____

SPECIAL FENCE PERMIT – (BARBED WIRE AG -1 ONLY)	\$5.00	_____
FENCE	\$25.00	_____

TOTAL PERMIT FEES \$ _____

SIGNATURE OF OWNER _____

City Clerk

Zoning Officer

TAPPING FEES

CONNECTION TO – WATER	\$250.00	_____
SEWER	\$150.00	_____

TOTAL TAPPING FEES \$ _____

SIGNATURE OF OWNER _____

Water Superintendent

Sewer Superintendent

City of Versailles Building Inspection Categories/Fees

Inspections fees will be as follows:

\$50 per category of inspection

Additional Residential Fee:

\$0.25 a square foot.....2000 square feet

Additional Commercial/Manufacturing:

\$0.20 a square foot.....10001 square feet to 50000 square feet

\$0.15 a square foot.....50001 square feet to 75000 square feet

\$0.10 a square foot.....75001 square feet to 100000 square feet

\$0.05 a square foot.....100001 square feet and up

Categories for Inspection include:

Concrete/Foundation

1. Ground Prep
2. Footings
3. Strengthening Materials
4. Foundation Walls
5. Patios
6. Sidewalks
7. Driveways
8. Final

Framing/Structural

1. Subfloor
2. Rough in framing
3. Rough in Roof Trusses/Rafters

Roof

1. Roof Decking
2. Roof Flashing, drip edge and underlayment
3. Ice and Water Shield
4. Vents and Exhaust Pipes
5. Roofing based on material used
6. Ridge Cap

Electrical

1. Rough in Exterior
2. Rough in Interior
3. Final

Plumbing

1. Rough in Exterior
2. Rough in Interior
3. Final

Insulation

1. Ceiling/Roof
2. Walls
3. Crawl Space/Basement

Exterior

1. Siding
2. Windows
3. Decks
4. Porches
5. Overhangs

Final

1. Drywall
2. Smoke Detectors
3. Complete Project Inspection

